

# WYOMISSING AREA SCHOOL DISTRICT 2013-4657

## Minutes September 23, 2013

The regular meeting of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

### Board Members Present:

Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mrs. Helm, Mr. Larkin, Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer.

### Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Ms. Stafford, Dr. Babb, Dr. Jones, Ms. Lampe, Mrs. Smith, and Mrs. Woyurka.

### Attendees:

Liam Migdail-Smith, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

### MEETING ANNOUNCEMENTS

Mrs. Butera announced that an Executive Session was held at 5:30 pm to discuss a personnel issue. No action was taken.

Mrs. Butera stated that on September 22, 2013 a meeting was held with community members regarding the proposed Spartan Stadium project. Comments and questions that arose from the meeting are currently being reviewed. Given the scope and duration of the proposed project, the Board is delaying any further action until the new Board is assembled in December. The Board is committed to exploring the project and looks forward to future conversations.

The following meeting schedules and locations were announced:

- Personnel/Policy Committee Meeting – October 1, 2013, 5:00 p.m.
- Finance/Facilities Committee Meeting – October 2, 2013, 12:00 p.m.
- Curriculum Committee Meeting – October 9, 2013, 2:30 p.m.
- School Board Business Meeting with Committee Reports – **Tuesday**, October 15, 2013, 6:00 p.m.
- Technology Committee Meeting – October 23, 2013, 12:00 p.m.
- School Board Business Meeting – October 28, 2013, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

### PRESENTATIONS

Mrs. Vicente presented an overview of the District focus for 2013. She reviewed the four pillars and explained how the successes of last year tied into those pillars. As initiatives move through the years we are building systems for instruction that will improve sustainability. The theme for the year focuses on the people of the District and is entitled “The BEST in Action”: Building capacity, Empowering others, Strengthening relationships, Together.

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Dr. Jones presented data from the JSHS students in 2012-13 in the form of PSSA scores, Keystone scores, AP scores, SATs, ACTs, the graduation rate, and disciplinary infractions. PSSA scores continue to keep pace or surpass our 10-year average. Last year was the first year for implementation of Keystone Exams in English Literature, Biology and Algebra. In December, students who completed the course previously took the exam; in May anyone who was currently enrolled in the course or not proficient in December took the exams. Scores were inconsistent for the first year in Algebra because for some students it had been three years since they studied the subject matter. Dr. Jones pointed out that science scores across the state have been historically lower than reading and math scores. Because science scores did not count toward making AYP, remediation efforts were always focused on math and reading.

## PUBLIC COMMENT

None.

## **ROUTINE APPROVALS**

### MEETING MINUTES

Upon a motion by Mr. Painter, second by Mr. Portner, the Board approved the following minutes:

- August 12, 2013 Business Meeting with Committee Reports
- August 26, 2013 Regular Business Meeting.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon a motion by Mrs. Seltzer second by Mrs. McAvoy, the Treasurer's Report for August 2013 was accepted as presented.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

### PAYMENT OF BILLS

Upon a motion by Mrs. Davis, second by Mrs. Bamberger, payment of bills for the month of August 2013 was approved.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

## **SUPERINTENDENT'S REPORT**

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A. CURRICULUM/  
TECHNOLOGY No items

B. FINANCE/  
FACILITIES Upon a motion by Mrs. Helm, and second by Mr. Portner, the Board approved the Finance/Facilities agenda items as follows.

1. Approved donation from the Spartan Grapplers Mat Club in the amount of \$6,085 to be used for the purchase of mats for wrestling matches.
2. Approved service agreement for 2013-14 with Keppley Behavioral Consulting at a rate of \$85 per hour for up to 12 hours per month for 10 months.
3. Approved requests for exoneration from 2013-14 per capita tax in accordance with Policy 605.  
*Background information: Applications are on file with the Business Office.*
4. Approved educational placement agreement with Devereux PA for student ID no. 205033 for the 2013-14 school year at a rate of \$425 per education day.  
*Background information: The District has applied for "4010 Funding" to cover a portion of the cost of placement. If approved, 60% will be covered through the state. This placement is not the result of a settlement.*
5. Rescinded the agreement with Sunbelt Staffing for speech therapy services for the 2013-14 school year.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

Mrs. Butera thanked the Spartan Grapplers for their donation.

C. PERSONNEL/  
POLICY Upon a motion by Mr. Painter, second by Mrs. Bamberger, the Board approved the Personnel/Policy agenda items as follows.

During discussion, Mrs. Helm requested that the PSBA ballot item be voted on separately. Mr. Painter and Mrs. Bamberger agreed to the amended motion.

### 1. RESIGNATION/RETIREMENT/TERMINATION

#### a. Administrative Staff

- 1) **Corbin Stoltzfus**, Assistant Principal/Athletic Director, JSHS, resignation effective date

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- b. Professional Staff
  - 1) **Mary Huesken**, Part-time Music Teacher, WHEC, resignation, effective September 13, 2013.
- c. Support Staff
  - 1) **Meredith Groff**, Classroom Instructional Aide, WREC, resignation, effective September 19, 2013.
  - 2) **Roseanne Tice**, Attendance Secretary, updated effective retirement date to September 26, 2013.

## 2. LEAVE OF ABSENCE

- a. Professional Staff
  - 1) **Robert Kucharczuk**, Teacher, WHEC, Family Medical Leave, effective on or about October 28, 2013 return date to be determined.
  - 2) **Karen Houck**, Teacher, WHEC, Family Medical Leave, effective September 19, 2013 to September 24, 2013, return to work September 25, 2013.
  - 3) **Danielle Metzger**, Teacher, WHEC, Family Medical Leave, effective October 4, 2013, return to work date to be determined.
- b. Support Staff
  - 1) **Lori Scargle**, Classroom Instructional Aide, WHEC, unpaid leave of absence October 15-October 18, 2013, return to work October 21, 2013.

## 3. BUILDING TRANSFERS

- a. Professional Staff
  - 1) **Jennifer Texter**, Itinerant Autistic Support Teacher, WHEC, to Itinerant Autistic Support Teacher, JSHS/WREC.

## 4. APPOINTMENTS/PROMOTIONS

- a. Professional Staff
  - 1) **Caitlin Gibbs**, Special Education Teacher, WHEC, position change to Behavior Support Teacher, no change in wages, updated effective date to August 20, 2013.
- b. Teacher on Assignment
  - 1) **Frank Ferrandino**, Interim Athletic Director, effective September 30, 2013.  
*Background information: Mr. Ferrandino has agreed to fulfill the responsibilities of an Interim Athletic Director for the first semester of the*

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*2013-14 school at which time the status of the position will be re-evaluated.*

c. Support Staff

- 1) **Loni Pottieger**, Attendance Secretary, JSHS, full-time at 7 ½ hours/day Mon.-Thurs. and 7 hour/day on Friday (37 hours/week), \$13.49/hour, effective September 24, 2013.

*Background information: This position is being filled due to a resignation.*

- 2) **Christine Smith**, Floater Aide, District-Wide, part-time at 6 hours/day (30 hours/week), \$11.15/hour, effective September 24, 2013, *Background information: This is a new position which was approved by the Board at the June 24, 2013 Board Meeting.*

- 3) **Zachary Frantz**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$10.92/hour, effective September 24, 2013.

*Background information: This position is being filled due to a resignation.*

- 4) **Cheryl Santoro**, Special Education Instructional Aide, WREC, full-time at 7 hours/day (35 hours/week), \$11.99/hour, effective date to be determined pending completion of pre-employment requirements.

*Background information: This position is being filled due to a resignation.*

- 5) **Sarah Nickey**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$11.55/hour, effective date to be determined pending completion of pre-employment requirements.

*Background information: This position is being filled due to a resignation.*

- 6) **Linda Tucker**, Food Service Worker, JSHS, part-time at 5 hours/day (25 hours/week), \$9.89/hour, effective September 20, 2013. (This is a ratification.)

*Background information: This position is being filled due to a retirement.*

- 7) **Cheryl Maus**, Food Service Worker, JSHS, part-time at 4 hours/day (20 hours/week), \$10.09/hour, effective date to be determined pending completion of pre-employment requirements.

*Background information: This position is being filled due to a resignation.*

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- 8) **Shari Kelly**, Food Service Worker, WREC, promoted to Site Coordinator, WREC, part-time at 5.75 hours/day (28.75 hours/week), \$14/hour, effective September 24, 2013.
- 9) **Wendy Brent**, Food Service Worker, JSHS, promoted to Site Coordinator, JSHS, part-time at 6.5 hours/day (32.5 hours/week), \$14/hour, effective September 24, 2013.
- d. Athletic Staff
  - 1) **Said Amrani, Jr.** High Assistant Coach-Boys' Soccer, for the 2013-14 sports season at a stipend of \$1,293 pending completion of pre-employment requirements.
- e. Supplemental Staff
  - 2) Request approval for the following teachers as Technology Integration Support for the 2013-14 School year at a stipend \$2,000 for the school year:
    - a) **Shana Bellairs** (WREC)
    - b) **Robert Kucharczuk** (WHEC)
    - c) **Nathaniel Miller** (JSHS)
    - d) **Stephanie Myers** (WHEC)
    - e) **Chris Nugent** (JSHS)

*Background information: The Technology Integration Coaches will provide one-on-one, just-in-time training on a variety of instructional technologies for the Wyomissing Area School District faculty. They will also lead workshops and help build a library of professional development resources, including online tutorials and links to instructional technology resources.*

## 5. EMPLOYEE CHANGE OF HOURS

- a. Support Staff
  - 1) **Dominic Pezzino**, part-time Van Driver, approximately 17.5 hours/week
  - 2) **Otto Esenwein**, part-time Van Driver, approximately 29 hours/week
  - 3) **Richard Cosgrave**, part-time Van Driver, approximately 18 hours/week
  - 4) **Arthur Rickenbrode**, part-time Van Driver, approximately 30 hours/week
  - 5) **Maritza Quinones**, part-time Van Driver, approximately 24 hours/week
  - 6) **Dayna Reber**, Special Education Instructional Aide, WHEC, from part-time 6.5 hours/day (32.5 hours/week) to full-time at 7 hours/day (35

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hours/week), effective September 24, 2013.

*Background information: These additional hours are required due to student need. These additional hours are available as the result of a resignation last school year.*

### 6. POSITION CHANGE OF HOURS

#### a. Support Staff

- 1) Food Service Worker, WREC, from one Food Service Worker at 6 hour/day to two Food Service Workers with hours as follows: one at 2 ½ hrs./day and one at 3 hrs./day, for a combined daily total hours of 5 ½.

### 7. POSITION ELIMINATION

#### a. Support Staff

- 1) Request approval to eliminate a full-time (7 hour/day; 35 hour/week) Classroom Instructional Aide at WREC.

*Background information: This position is currently vacant due to a resignation.*

### 8. ADDITION OF PART-TIME POSITIONS

#### a. Support Staff

- 1) Request approval to add two (2) part-time (4 hour/day; 20 hour/week) Classroom Instructional Aide positions at WREC.

*Background information: These two positions will replace the full-time position which was vacated as the result of a resignation. Student needs will be enhanced by the increased flexibility these two positions will provide.*

### 9. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher for First Semester of the 2013-2014 School Year for the new professional staff member:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Jessica Lenge	Greta Jones	LTS Special Education Teacher	\$250

### 10. SUBSTITUTE ADDITIONS

#### a. Professional Staff

- 1) **William Kase**, Teacher
- 2) **Erin Sior**, Teacher

#### b. Support Staff

- 1) **Yim Lam**, Food Service Worker
- 2) **Cynthia Bolio**, Food Service Worker

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- 3) **Kelsey Chlebowski**, Food Service Worker
- 4) **Tara Parenti**, Food Service Worker
- 5) **Jennifer Ninetto**, Special Education Instructional Aide
- 6) **Marsha DeHaven**, Food Service Worker, Secretary

11. Approved the listing of Co-Curricular Advisors and Stipends for the 2013-14 School Year per the attachment.

12. Approved the updated Fall Athletic Coaches and Stipends for the 2013-14 School Year per the attachment.

Mrs. Butera thanked the departing staff members for their years of service to the District.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

Upon a motion by Mrs. Butera, second by Mrs. Helm, the Board waived their right to vote on the slate of candidates for offices of PSBA. Ms. Stafford recorded their abstentions electronically as required to comply with PSBA Policy 108 as amended April 27, 2013 addressing how votes are cast by member entity boards. A copy of the voting receipt is included in these official minutes.

Yeas: Bamberger, Butera, Davis, Helm, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **UPDATE FROM ORGANIZATIONS**

None.

## **ADJOURNMENT**

A motion was made by Mrs. Bamberger, seconded by Mr. Portner to adjourn at 6:50 p.m.

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Board Secretary